

Adding and searching a patient or respondent

Adding a patient (or respondent)

- Go to 'Patients' in the navigation bar
- Click on 'New'
- Enter 'Identification' (like the Dutch BSN or American SSN), name and patient number
- Enter the gender at 'Medical data'
- Enter the e-mailadres or tick the box 'patient has no e-mail' at 'contact information'
- Select YES at 'consent' **provided that it's given by the patient** (informed consent form signed)
- Press '**Save**'

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